

# Directors of Lismore Public Hall

Friday October 8th 2021 8pm

## Approval of Minutes from AGM Wednesday 29th Sept 2021

Minutes were agreed upon besides the misspelling of Sean's last name. Katy proposed, Anna seconded.

## Matters Arising from the minutes of the AGM (2021)

### 1. Stage Screens

A) Group agreed it is difficult to talk about the project when we don't know anything about them (aka, what they look like, what material they are, etc..).

B) **JH** agreed to ask Roger about the screens and bring information to the next meeting.

### 2. Lock & Key Holders

A) **JH** agreed to ask the shop if they have any keys.

B) **JH** proposed a public key (lockbox with pin access). Group was undecided and deferred to next meeting

### 3. Alcohol: Sale and Consumption on premises

A) **Jane** agreed to research the costs associated with selling alcohol and bring numbers as well as a proposal to the next meeting.

### 4. Hall site (land)

A) Group agreed to defer the topic until the next meeting.

### 5. Lumiere DVDS

A) **JH** asked **MH** to approach the Lumiere group, on behalf of the Hall Committee to let them know that the hall doesn't have the space for them without adding new features in, and at this point the hall is looking to declutter more than anything.

### 6. Scottish Charitable Incorporated Organisation (SCIO)

A) **JH** proposed a deferring topic. **ETH** seconded.

### 7. NEXT AGM DATE

A) **Group** decided on: 10th March at 19:30.

## Attending:

Sean McDonald(SM), Anna Stewart(AS), Michael Hanley(MH), Rachel Crossan(RC), Jane Hough(JH), Katy Crossan(KC), Laura Savill(LS), Shona Wright(SW), Eva Tombs Heirman(ETH), Kirsty Wright(KW).

## Action Items

**Michael**- Contact Lismore Lumiere about DVDs

**Jane**- Check if shop has key, Follow up with Roger about Screens, How much investment for Alcohol, Water Testing, Internet, Leak,

**Eva**- SCIO changing business status, Electricity, Opening Savings Account and moving money.

**Shona**- Create Facebook + Insta + Twitter groups

**Rachel** - Create Facebook + Insta + Twitter groups

**Laura** - Create Facebook + Insta + Twitter groups, Create Whatsapp Group

**Katy**- New Years Band: confirm booking, check # of musicians.

## Next Meeting Items

Stage Screens, Lock and Key System, Alcohol, Sales Hall Site Land, SCIO, DVDs, The Social Media Group, Whatsapp, New Years Band, Hall Sign, Water Testing, Triodos Bank, Moving Money, Internet Provider, Retired Members Gift.

## Approve the minutes from the directors meeting.

### 8. Introductions

A) **JH** started and the group each took turns introducing themselves, their history, where they might excel and what they are excited about. (40mins)

### 9. Marketing

A) The group discussed the use of social media platforms, websites and online services.

B) **SW + LS + RC** agreed to build, establish, and run: Instagram account, Facebook page, Twitter account. Name, list of duties, and job description, was deferred to the next meeting. A website was discussed but the group agreed that that is a topic for a later date. A conversation arose around what platform the Committee would use to organize themselves and interact. **LS** agreed to start a whatsapp group.

### 10. New Years Party

A) Discussion was brought up of previous acts and what this year's act should be. Robert Nairn was mentioned and **KC** proposed Sileas Sinclair. Current covid guidelines were discussed and if there would be a PCR required for the dance. It was agreed that circumstances change so often that this will be decided closer to the date.

B) It was decided the price should not change from previous years and it should remain at: Kids: Free | Teenagers: £5 | Adults: £10 |

C) **KW** proposed booking Sileas Sinclair before she got busy.

D) The group decided on booking Sinclair before she got busy and that local artists will get to play throughout the night at various points.

### 11. Hall Sign

A) Deferred to next week

### 12. Water Testing:

A) **SM** and **JH** will take care of the upcoming water testing.

### 13. Moving Money From Current

A) **JH** and **ETH** proposed moving the hall's money into a Savings account from the Current account. **ETH** proposed moving the money into a newly created account with the Triodos Bank.

B) Everyone agreed.

### 14. Internet Provider:

A) **JH** agreed to research providers and bring information to the next meeting.

### 15. Wrap-UP:

A) **MH** collected contact information for all members (telephone and email). **MH** handed out each person's action items on a wee card.

### 16. Future Meetings:

A) Next meeting was decided on the 4th of November 2021 at 7:30.