

# Minutes of LISMORE PUBLIC HALL ANNUAL GENERAL MEETING 2021

held on Wednesday 29th September 2021, 8.00pm at the Hall.

**1. Register of Members and Directors present.**

Laura Savill, Stuart Ross, Anna Stewart, Michael Hanley (MH), Dot Hay, Julian Wormleighton (JW), Carol Wormleighton, Sean MacDonald, Sebastian Tombs, Eva Tombs, Katy Crossan, Shona Wright, Kirsty Wright, Archie MacColl, Andy Hough , Jane Hough, Rachael Crossan Hopkins, Roger Dixon-Spain (RDS), Gilly Dixon-Spain(GDS), Jeremy Gilchrist, Archie MacGillivray (21)

**2. Apologies.**

Rosemary Barry, Liz Buckle, Niall and Anita Livingstone, Jennifer Baker, Duncan Maclean, Ian Mackinnon.

**3. Approval of Minutes of the AGM held on Wednesday 27<sup>th</sup> March 2019.**

RDS read out the minutes of the previous AGM held Weds 21/3/2019

They were agreed to be an accurate record of the event, proposed by GDS.

Seconded by JW.

**4. Matters Arising from the Minutes of the 2019 AGM.**

**a. Stage Screens.**

RDS explained that the individual sponsored boards for the stage screens for the sides of the stage to cover over the chairs etc. have been etched in wood by Simon Lewis, but the names don't show up very well and they still need to be made into screens. RDS holds the rest of the boards at home He will pass them on to the new Board.

**b. Hall Cupboards locks.**

RDS has provided the Art group with a hall cupboard with a lock and Carol Wormleighton has the key. Roger has the spare.

**c. Sale and Consumption of Alcohol on Hall Premises.**

RDS explained how, following the membership voting its approval, the Duke of Argyll has lifted the restriction of sales of alcohol for both on and off premises consumption. Provided the appropriate council alcohol licences are applied for prior to any event requiring it.

**d. Amazon Smile.**

Many have signed up to the Amazon smile charity fundraiser, and it has been good for the hall. MH asked how this is done and was helped by members present at the meeting.

**e. Hall site (land)**

Liz Buckle had asked if the Duke of Argyll could gift the land that half of the Hall stands on that is still owned by his estate, no action has been taken.

**f. Medical Fund.**

RDS read out a letter from Beth Campbell who held the medical fund on behalf of the island, requesting that it be used for equipment rather than labour. The fund was used towards funding a replacement defibrillator which is now installed outside the hall in the porch and has a plaque dedicated to Isabella Bucannan who instigated the medical fund.

**g. Lumiere DVD's**

No action has been taken to put the DVD's up to be lent out to the community, Dot Hay pressed for action to be expedited as she has Lumiere's large collection at home. RDS agreed to arrange to put up shelves in the waiting room above the hatch to accommodate them. There will also be a book to record who has borrowed what.

**h. Hall Painting (external)**

The hall was painted externally by a very small band of volunteers, but only at the front and entrance side.

**5. Chairman's Report.**

RDS read out his report for the period March 2019- September 2021 and thanked all the directors for their hard work. See Appendix 1

**6. Treasurer's Report. (2019 and 2020)**

GDS gave the treasurers report for 2019 see Appendix 2 and read out the independent Examiners report for the period. They have been already submitted to Companies House and OSCR since being approved by the directors in the absence of an AGM in 2020 due to Covid. (ST)

ET gave the treasurers report for 2020 and read out the independent examiners report for the period The accounts have been approved by the directors and submitted to Companies house and OSCR in the absence of an AGM due to Covid

Both Gilly and Eva recommended that Andrew Laird continued as our Accountant and independent examiner.

**7. Approval of 2019 and 2020 Accounts**

As the accounts had been approved by the directors on behalf of the membership they were just presented to the membership.

**8. Fixing of the Annual Subscription, if any.**

RDS said there was no desire at this time to set a subscription

**9. Review of the equal opportunities policy.**

The Directors reviewed the equal opportunities at their last board meeting and found it didn't need to be altered.

**10. Election of Directors.**

Julian Wormleighton conducted the election of new Directors. RDS retired GDS and AMG were obliged to retire due to finishing 6 years of consecutive service. Anna Stewart, Eva Tombs and Sean Macdonald were continuing on the board, it was unknown what Kiki MacColl's intentions were.

The nominees were.

Michael Hanley, Laura Savill, Jane Hough, Katy Crossan, Rachael Crossan, Kirsty and Shona Wright.

As there is a possibility of 11 places on the board, they were all elected uncontested

**11. Any other Business.**

ET reported that it costs about £10,000 a year to run the hall and things like plant sales and Art exhibitions are good fund raisers.

Sebastian wanted to mention that Eva had not been listed in the Accountant's list of directors on the accounts.

JW asked whether we had considered becoming a SCIO rather than a company limited by guarantee. GDS reported that she had presented it to the board but it had been rejected however it is facilitated by OSCR.

Water test is now due GDS will pass on the details of Farrah Minchin at Argyll and Bute. Who organises it.

Katy proposed thanks to the current and retiring board be thanked and there was applause.

Michael asked if all islanders were eligible to be members and had they all been approached. GDS holds the membership list under GDPR and would pass it on to the next secretary, when that was decided, then those missing could be approached.

Sebastian Proposed that all the island committees could be amalgamated to make life simpler. GDS said that it was complicated to wind up the hall and would need careful consideration

RDS -Hall sign needs replacing as the old one made by Katies brother Andy, is past its best.

## **Appendices**

### **2. TREASURERS REPORT FOR THE YEAR 2019 Lismore public Hall SC021440**

I was treasurer for the whole period.

I will present the profit and loss figures for the year (front of summary page) then some analysis of this on the back page to show how we have been recovering the capital expenditure that has been made since 2015: ie:- the Hot water system and rewiring as required by regulations and new hard wearing flooring in the bar and passageway.

Then you will see that we have the accrued accounts which are required by companies house and OSCR. These have been prepared from the figures in the profit and loss accounts that I keep.

Due to Covid we were unable to present the 2019 accounts to the membership and as allowed by companies house and OSCR we the Board approved them on your behalf, and present them here today for information only

After 2018 which proved to be an expensive year, we needed to up our income and this was achieved through management of costs by switching suppliers and hosting more events.

Lismore Lumiere needs a special mention as they put on double the events and that really paid off.

Singing started up again and Eva fronted a community effort in having a six-day Art in August Event which was very well patronised by locals and visitors alike.

CELM held some of their Tap root events in the Hall too. Generally, residents held more events too which is heartening.

Our opening balance for the year was £14,709.58 and our closing balance £18,294.79. leaving an operating profit of £3585.21 which is very satisfactory.

Some of the money for the hall screens has been spent on materials leaving £ 108.52 Further work has to be done to complete them.

All in all a successful year finishing with a healthier bank balance.

In January 2020 I retired from the office of treasurer and My intention had been to retire from the hall board at the AGM we didn't have in March 2020 and I will be retiring today. I wish the new board all the best and will for a limited time continue in the non director role of Company secretary as required in our Mem and Arts in filing the annual return to Companies house until a

board member can take that on, or a resolution is passed at an EGM or AGM to negate the need for such a role in our small company.

I am also the holder of our membership file and am looking to pass that on to a new Director within the rules of GDPR.

I recommend that the board returns to having the AGM in March so that the financial year can be recorded and approved early on in the cycle and the reporting date of May 27<sup>th</sup> to Companies House can be meaningful, and the OSCR and companies house requirement of filing accounts by September be met. This account filing is done by Andrew Laird our accountant.

I handed on treasurership from January 2020 to Eva Tombs who will present the accounts for the period Jan 2020 to December 2020.

It would be my recommendation that we reappoint Andrew Laird as out independent examiner for 2021.