

LISMORE

COMMUNITY TRANSPORT



A Scottish Charitable Incorporated Organization
lismorecommunitytransport@gmail.com

Charity Number SCO30469

Draft Minutes of the AGM for Lismore Community Transport Lismore Public Hall at 7.30pm on Monday 23rd March 2026

1) Present

Mary Mac Dougall, Gilly DS ,Roger DS ,Duncan Drysdale ,(Zoom)Denise Willis, Ian MacKinnon, Clare Haworth, Sebastian Tombs Caroline Bath, Carol Wormleighton Julian Wormleighton, Elizabeth Buckle also by Zoom - Iris Piers-Smith, Jane and Andy Hough, Stuart Ross.

2) Apologies

Sarah Campbell Mike Hyatt Eva Tombs Freda Drysdale Mark Willis Mark Gibson

3) Minute of the AGM held on 27th March 2025

Read out by GDS

Proposed as an accurate record of the meeting by Sebastian Tombs and
Seconded by Liz Buckle small correction made to Spelling.

4) Matters Arising

- a) Wording on the user schedule of drivers was changed to make it more user friendly as requested. So that those making bookings can message the mobile numbers of drivers, or me, rather than have to call on the phone.
- b) We investigated increasing the scope of use and we will deal with this under consideration of resolutions.

5) Report By the Treasurer and consideration of the accounts for the period 1st November 2024 to 31stOctober 2025.

See appendix 1 read by Duncan Drysdale

Duncan presented the accounts as prepared by James Gunn, our accountant, which members received before the AGM. The board of trustees has already reviewed and approved them. Sebastian praised the board, and Gilly thanked Duncan for keeping us on track.

6) Report by the Chair 1st November 2025-23rd March 2026

See appendix 2 read by GillyDS

CH, thanked GDS for her sterling work.

GDS- Preamble to resolutions.- Our publicly funded vehicle is underused and we are frequently asked whether non-members can use the vehicle for occasions like funerals, weddings, exhibitions, courses, church services,

garden events, agricultural shows, and heritage centre functions etc..

Previously, CTA had no method to permit such usage.

GDS read correspondence from Nicola Mitchell of the CTA in response to our asking if we could transport Visitors.

As you know, the carrying of tourists or visitors has previously been a bit of a grey area but CTA has been working closely with the Office of the Transport Commissioner and so we now have clarity on what is required to make it possible to do so for **very** rural or island communities, where there is **little to no alternative** transport options.

As previously discussed, I would suggest that you add the following statement to your powers in your Governing Document to include something along the lines of:

- 'To co-ordinate, manage and provide a Community Transport service to anyone experiencing transport barriers within the community'.

Doing so, would then link your core purpose back to your permit application and the classes of passengers that you are applying to carry.

We would recommend creating a 'visitor-specific membership' category so that you can register every passenger in some way to record them on your system and book the journey.

As long as the transport is not being funded by the profit-making businesses, then there is no restriction on where the transport can go.

If you are providing transport for commercial companies, e.g. cruise liners, then this activity would be classed as 'incidental to a profit' in the Community Transport regulations, so would **not** be possible under the exemption system.

Equally if a business was to sponsor the trip/ vehicle in return for a logo on your vehicle this would also then be an issue. Our understanding of this is that as long as the sponsor is not related to the journey or transport related, and the service/ trip isn't wholly reliant on the sponsorship, and the sponsor isn't benefitting massively (like the way a supermarket would) then it should be fine. Generally, when it comes to vehicle sponsorship, any attention garnered by the advertising is considered to be a fringe benefit, and it's fine for this to come from a commercial business provided the relationship between the sponsor and the operator is one the Dept of Transport would be comfortable with.

The resolutions refer to the wording of our SCIO governing document which was circulated to you earlier.

7) Resolutions

Each were read out in turn and after discussion were voted on by a show of hands

Resolution 1 Add the word “Visitors” to our charity’s purpose (Clause 4)

“The organisation’s purpose is to provide relief to the inhabitants of, and visitors to the Isle of Lismore who have need because of age, mental or physical disability, poverty or isolation, of a rural transport service”.

Proposed by Gilly D-S and seconded by Duncan Drysdale unanimously supported by members present

Resolution 2 under **General Structure** -Remove the category of “Temporary house guest member”. And replace it with The VISITOR MEMBERS – who do not have rights to vote at member’s meetings (clause 9.2)

Under **Classes of Membership** (clause 11)

There shall be two classes of membership, Ordinary Membership and Visitor Membership.

Clause 13 Visitor membership is open to a visitor over 16 who is making a short-term visit to the Island.

Clause 16. Any person who wishes to become a Visitor member must provide their name and address/postcode at the time of booking transport

Clause 23 The board must keep a register of members, setting out (as required by the CTA):

for each Visitor member -:

Their name; and post code

The date on which they used the transport.

The route they were conveyed.

Proposed by Sebastian Tombs and seconded by Ian MacKinnon unanimously supported by members present

Resolution 3. Replace He/She Him/Her and His/Hers with They, Them and Their in such a way as to be grammatically correct.

There are 23 such entries. This brings the document up to date and is a more succinct way of referring to a person in the document.

Proposed by Jane Hough and seconded by Roger D-S unanimously supported by members present

Resolution 4. Reduce the minimum number of trustees from 6 to 5

Proposed by Gilly DS and seconded by Julian W. unanimously supported by members present

After general discussion Ian Mackinnon proposed that the changes to the governing document come into immediate effect seconded by Caroline Bath this was unanimously supported.

8) Subscription rates

GDS proposed that we do not raise a subscription from members at this time seconded by Mary MacDougall.

9) Election/re-election of charity trustees

All trustees stepped down and presented themselves for re-election. The trustees are, Gilly D-S, Duncan Drysdale, Clare Haworth, Mary MacDougall, Roger Dixon-Spain, Denise Willis and Iris Piers. They were proposed en-bloc by Ian Mackinnon and seconded by Julian W.

10) AOB

- a) A spelling mistake was corrected in the new draft constitution by J. W.
- b) Ian Mackinnon checked with Duncan that the insurers were on board with the change of membership which was confirmed by Duncan
- c) Julian said Policies and operational procedure will have to be developed by the board about implementing the carriage of Visitor members, from collecting Data and GDPR to booking and taking fares/donations. The Board agreed and will work towards this over the next months.
- d) Iris suggested a QR Code for payments and donations could be created.
- e) Liz Buckle asked if Visitors would be paying more than resident members – it was generally thought that the rate should be the same. We may not make a profit from fares, but we would have to raise them considerably just to cover our costs so we won't be in breach.
- f) Caroline Bath asked about visitor children being carried but this is not currently possible.
- g) This next Year Iris will investigate how the community transport vehicle could benefit the school children.
- h) A general discussion of how lucky we are to have so many great volunteers in this and other island organizations ensued.

Meeting closed with tea and Biscuits just after 9pm.

Appendix 1

Treasurer's report

LCT AGM 23rd March 2026 Treasurers Report.

We are still in a relatively good position financially. We got a donation of £1,600 from Glensanda Quarry. We had £3,120 in our ordinary account and £15,461 in the car replacement account at the year end. We had a surplus of £1,544 in the year. We were lucky that the biannual service cost was largely covered by a voucher we were given after the early electronic problems we had and the balance was paid by a donation from Arnold Clark garage.

The car did 1349 miles over the year and we carried 103 passengers, 39 on Lismore and 64 to Oban. We did a total of 69 runs. Drivers used their own cars for 39 runs, which is 56.5% of total runs.

We got a total of £451 from the choir event in August. The fares charged amounted to £150 over the five days of the event and the balance was a generous donation of £301. Appin church members paid £14 for transporting people from Point to the church. At present we are stretching the loose definition of "House Guest Member" and I think the proposed update to the constitution is overdue if we are going to keep LC Transport going as the current usage hardly justifies continuing.

Over the last 26 years that I have any knowledge of L C Transport it has evolved and changed to suit the demands of the island. The minibus was the first vehicle which I believe ran for about 10 years. Then we got the wee Fiat Doblo from A & B Council when they stopped providing the Staying Put scheme. We then got a grant for the Peugeot which ran for nearly 10 years with a fairly high level of use. We got another grant to purchase the new electric car. Since Covid the use of this latest vehicle has been very poor.

Over the past few years, we have had requests from islanders putting on events to use the car. After consultation with the Community Transport Organisation Gilly has come up with amendments to the constitution which we believe will be acceptable to the authorities.

I know there is some concern that we will offer unfair competition to another island business, but I believe we are serving a different customer base. We will be helping islanders by providing transport to special events. We are not and never have provided a TAXI service. I think all Charities have to review what they do periodically and evolve to meet changing demands. I think that by working with other island organisations and businesses we can all benefit. I am pleased to welcome Iris to our board of trustees.

Many thanks to everyone who drove the car and to Trustees and anyone else who helped keep things going.

Duncan J Drysdale, Treasurer. 20/03/26

Appendix 2

Chair's report

This year we said goodbye to Dot Hay who with Bob moved away to Edinburgh. She played a very important role on the board including scheduling the drivers and doing a lot of driving herself, we have missed her. We found ourselves short of trustees to meet our minimum of 6 and Denise Willis stepped up so we could continue business, our quorum

number for meetings is 4. More recently Iris Piers-Smith has joined the Board, and I believe she and Denise are going to investigate ways the vehicle can be used to benefit the school.

We had both Sarah Campbell and Anne Campbell join the team of drivers

Last Summer we transported Faure Requiem choir members as house guests of those they were staying with, to and from the church and hall and back to their accommodation along with many other folk who drove their own cars. They paid their way and then donated a not inconsiderable sum to the organisation as well as the church restoration fund.

We put on a couple of get-togethers in the café, but they were poorly attended, I think the original intention of these was to bring together the older folk for a social event, but the demographic has changed now so it is not so popular.

Appin transport came over so we could share our experiences and to pick brains and try out the electric vehicle.

We have had some memorable trips to Oban most have been in our own cars, as it is lonely for Anne if she is on her own in the back and much more sociable in the front which sadly isn't accessible for her.

It has come to our attention that Explore Lismore was inadvertently omitted from operational planning. To rectify this, Iris has been appointed as trustee, and we will give precedence to transport requests outside the usual membership by offering them initially to Explore Lismore. Please review and vote on the subsequent resolutions with this consideration in mind.

But before we go on to the resolutions -

I would like to thank all our Drivers, our dedicated trustees who work tirelessly to keep everything running, everyone who uses the service, and those who contribute both small and large donations to our funds.

Gilly Dixon-Spain Chair 23/3/2026