

A Scottish Charitable Incorporated Organisation



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Charity Number SCO30469

**Board of Trustees Meeting
11am 11th October 2021
In the café**

Present: Gilly Dixon-Spain, Roger-Dixon Spain, Carol Wormleighton, Duncan Drysdale, Dot Hay

Apologies: none

Minutes of meetings held 21st June 2021 and 3rd August 2021(not a quorum)

Correction to meeting held 21st June: 'All welcome. The meeting will be followed by tea/coffee/cake.'

Addition to meeting held 3rd August : 'Tony and Karin Curry mad a generous donation.'

Minutes Proposed by Gilly D-S, Seconded by Duncan D

Matters arising:

-Duncan D has applied to Calmac

-MOT has been done. The certificate is in the GB and Gilly will retrieve it and scan it.

-Wheelchair training has been done for all volunteer drivers except Caroline Bath, Katy Crossan and Mary McDougall. This will be arranged for 21st Oct.

-The seatbelt cutter and window (side windows) breaker have been bought and both are stored on the keyring. Gilly will refer drivers to a youTube video of how they are used.

Numbers of clients who can now travel in the GB are 5 normally, and when there is a wheel chair user with a helper only one extra client can travel.

Treasurur's Report:

The GB is now running at a loss of -£946.14

Duncan D will approach Glensanda again about financial help as he did not receive a reply from his last letter.

Duncan D raised the issue of making small payments (under £100) using a phone App rather than requiring a cheque with 2 signatures. He will look into this and raise it for discussion at the AGM. The Clydesdale bank, used by the GB, is now called Virgin Money and will be closing its Oban branch in the near future.

Vehicle issues:

New Equipment: see above

First Aid kit: checked and replaced by Gilly

Next monthly check to GB will be done by Gilly and Roger DS

Users:

Now that the number of users has decreased and the doctors' surgeries are less frequent, it was decided that users would be asked by Carol W to let her know of their requirements in advance of sending out the drivers' schedule. She will continue to ask drivers about their availability for the coming month. This will mean that an initial schedule can be planned and distributed. However, if there are later requests Carol will be able to ask volunteers to step in where and when required.

Safeguarding Policy:

The organisation is required to have a safeguarding policy. Gilly will prepare one for discussion at the next meeting.

Date of next meeting:

13th December in the Hall 11am