

LISMORE

COMMUNITY TRANSPORT



lismorecommunitytransport@gmail.com

A Scottish Charitable Incorporated Organisation

SCO30469

Charity Number

## **Board of Trustee Meeting Monday 15<sup>th</sup> January 2024 on Zoom 7pm**

### **Minutes of the meeting**

#### **1) Present**

Clare Haworth ,Gilly DS, Roger DS, DouglasThorburn, Duncan Drysdale, Carol W-L Dot Hay.

#### **2) Apologies**

Mary MacDougall.

#### **3) Minutes of the meeting held 8thNov 2023 in the Hall**

Other than amended spelling Approved RDS seconded Dot Hay.

#### **4) Matters Arising**

- a) Gilly is still waiting for the decision over charge rate, the Hall committee is meeting this weds probably will be 25p per kWh.
- b) RDS to investigate physical protection for the charger this item is outstanding forward to next meeting.
- c) Fire specific training from SFRS CH to arrange for our next meeting this is outstanding CH to talk to Simon L.

#### **5) Finance.**

Accounts - Duncan D presented this year since November, he awaits the return of accounts from James Gunn Accountants. These will be presented to be signed at the next meeting in readiness for the AGM in March.

#### **6) Vehicle**

##### **a) Breakdown report**

RDS explained the circumstances of the new vehicle needing a computer reset at a Vauxhall dealer and the fuse fault on the inertia reels to be remedied by GM coachworks. The latter is scheduled for this Wednesday and the former is booked for 22<sup>nd</sup> January so all in hand.

**Spare Wheel** outstanding but Brian Bachelor is pursuing.

- b) **Reversing sensors** Arnold Clark Vauxhall dealership said they couldn't do

this work but James Muir of Hazlebank can retrofit the sensors and Brian Bachelor states this will not affect the warranty.

- c) Ian Mackinnon has withdrawn from monthly checks so this will fall to GDS and RDS to perform.
- d) GDS will find out from the CTA whether the 6 monthly check that used to be done at Gunns can remain the same.
- e) GDS has made updated check lists which were circulated last year.

#### **7) Drivers**

- a) **Familiarisation.** Dot Hay will have her familiarisation now she has recovered.
- b) **Wheel chair** Training will take place after vehicle returns This will be arranged for April or when weather permits.
- c) **New Drivers.** John Taylor and Jamie Loftus have volunteered to become drivers. GDS will bring them on board. With training in our normal procedures and vehicle familiarisation. This has been delayed until vehicle returns.
- d) GDS also working on users guide and vehicle handbook-ongoing

#### **8) Community Bus users**

- a) **Request for use of the bus for book club-** all agreed this was a good idea. GDS to liaise with the member who made the request.
  - b) **How do we open the use of the vehicle up to more users?** when Bus returns RDS will promote monthly on FB and shop notice using Andy Greatrix's artwork.
  - c) Any User being driven in their own car will still be required to pay £6 for being taken to Oban, if the bookings were made and paid for by LCTransport.
- 9) **AOB.** Remaining PIC grant - GDS will ask PiC to cover the spare wheel and reverse sensors costs if possible.

#### **10) Future issues to be raised**

- a) Health and safety policy for EV? Needed for insurance?

#### **11) Date of next meeting**

Monday 12<sup>th</sup> Feb 7pm meeting closed at 20.10